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Knights of Columbus
Fourth Degree
Fr. Louis Hennepin Province



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Dear Sir Knights and Ladies,

Sorry about the late release of this month's VSM report, vacation got in the way. Yes, I do get some but rest assured even on vacation, I continue to work.

Worthy Faithful Navigator, this past month, your Assembly should have submitted their 1728 Form which was due January 31st. If your Assembly did not submit the form, you can go to the Supreme website and file on-line. Supposedly, copies of on-line submissions will be sent to your Master and the Vice Supreme Master. In late December, Supreme sent an email to all council and assembly officers that have responsibility to ensure the completion of this form, and were encouraged to participate in a webinar training session that walks one through the new form format. If you haven't viewed it, I encourage you to do so. It will be very helpful for you on next year's submission.

Since we are talking about form submissions, there are three items that I would like to bring to your attention.

1. A number of Assemblies still have not submitted their 2017-2018 Annual Assembly Audit Report, or at least your District Master and I have not received a copy. If you have not completed your audit report, **PLEASE** do so. For those Assemblies that had their audit returned by your Master or I, **PLEASE** get them corrected ASAP. Your Master will be contacting you concerning the status of your audit.
2. Please send your forms into Supreme electronically instead of using the USPS. There are two Assemblies that mailed their form into Supreme and Supreme has no record of receiving it. Because of this, they may lose out on receiving the **Star Assembly Award** they worked so hard to achieve. When submitting electronically, you will have written confirmation that Supreme received your form. This way it makes it easier for your Master and I to go bat for you when dealing with Supreme.
3. The fraternal year is more than half over and you should be looking at submitting both your **"To Be a Patriot"** and **"Civic"** awards. They are easy to qualify for. Please make the effort and time to complete the forms and remember to send them in electronically.

The Michigan Faithful Navigators now have access to the Michigan State Council email system. Your email address is "FN" followed by your Assembly #@mikofc.org. Take advantage of this benefit and check your mailbox for mail on a daily basis. This is another example of the current State Board working with the 4th Degree.

We are soon approaching the Spring Exemplification season. Michigan District 1 will be holding their Exemplification on March 2nd followed by Ohio District 3 & 2 on March 16th and 23rd respectively. Please make the effort to recruit new members into your Assembly to ensure that your Assembly remains active into the future. Susan and I look forward to meeting you at your District Exemplification.

Fraternally Yours and God Bless,

Clifford F. Wasmund

Vice Supreme Master